***Q1- Most of the questions we had your presentation overview addressed regarding the reuse of materials in our original application. Our plan is to use the feedback that we received initially when we applied from the reviewers and included updates in the current application that as we're preparing this year. Any other recommendations?***

A-We recommend you go through the application process as if it was the first time you applied, following the outline and then go back to the feedback and ensure that you've addressed it.

***Q2-We did change our Wellness platform vendors, so we wanted to make sure that we take the right approach for this application… to meet the requirements are three years of program prescription and data. I would assume we should also highlight that we have had our program in place since 2013.***

A-Yes, noting changes with industry advances, and improvements is important. It is also important to indicate the length of time the program has been in place.

***Q3- How many years of data would be good? At the last application, we went back 6+ years. Should we focus the current application on the past three years or share data from the prior years? It seems to make some sense to make comparisons however, with the pandemic, there's got to be an “\*” there. We plan to focus primarily on 2021- 2023, but we will be sharing some data that that is from before that.***

A-The reviewers understand that all applicants experienced a big event that happened in 2020 turned everything upside down. Employers experience during the pandemic will be considered. What is important is how things improve from that point forward or what the experience was in 2019 before any of that happened. It may be helpful to use pre-pandemic comparative data as a benchmark or as a as a baseline. How you address it in the applicant is really up to you. However, what is important to know that the minimum requirement for your application being considered is three years of data, but you can go as far back as you wish.

***Q4- As a hospital, we represent the hospital provision of care business. What do you recommend that we use as industry standards to compare our data because it makes sense to me to say that well we wouldn't want to compare ourselves to an industry that's totally different. We're employing people or paying people similar type salaries and that sort of thing but the outcomes that we're looking at especially in a in a wellness program. How do you suggest we use industry standards to strengthen our application***

A-We would suggest that you have a like industry comparison group. For example, you can compare yourself to other hospital systems or the healthcare industry.

***Q5- Based on your experience as reviewers, what is the area that applicants have the biggest challenge within the Koop application?***

A-The most common challenge that we see applicants having in completing the application, is with data description and labeling. You want your data to tell a story for how you have seen health improvement and organizational outcomes as a result of your program/targeted interventions. One of the challenges we see is when employers are providing data for interventions with a portion of the population, but it is unclear or not labeled clearly for the reviewer to understand. For example, if a multi-site employer wants to highlight the improvement/outcomes it has seen for a unique program “i.e. stretch breaks for manufacturing employees”, at one company location. It should be clear to the reviewer, that the program is only offered in that one location, how many employees are eligible, and how many actually participate, and clarity on the outcome/improvement data presented (how many of the participants see improvement). Ideally, we’d like to see a cascade of eligible participants, actual participants, and how many are showing improvement with well labeled tables, including the numbers of eligible/participating. It would also be ideal to the statistical significance of the improvement is that data is accessible.